



PURVANCHAL GRAMIN BANK,
(Sponsored by State Bank of India)
HEAD OFFICE,
MOHADDIPUR, GORAKHPUR

**APPLICATIONS ARE INVITED FROM INDIAN CITIZENS DOMICILE OF
UTTAR PRADESH FOR APPOINTMENT AS
OFFICER SCALE-I - GROUP "A" & OFFICE ASSISTANT - GROUP-" B"**

1. **STARTING DATE OF ON LINE REGISTRATION** **24.05.2010**
2. **LAST DATE FOR SUBMISSION OF ON LINE APPLICATION :** **24.06.2010**
(Including Far Flung Areas)
3. **DATE OF WRITTEN EXAMINATION**

Post Code	Post	Date of Written Examination
1	OFFICER SCALE-I – GROUP-"A"	01.08.2010
2	OFFICE ASSISTANTS - GROUP-"B"	08.08.2010

4. **VACANCIES :**

Posts	Post Code	Number of vacancies					Out of which	
		SC	ST	OBC	GEN	TOTAL	PC including VI, HI & OC	EXS
Officer Scale-I	01	15	01	20	37	73	02	--
Office Assistants	02	16	01	21	39	77	02	11

Abbreviations stand for :

SC	Scheduled Caste	GEN	General Category	HI	Hearing Impaired
ST	Scheduled Tribe	PC	Physically Challenged	OC	Orthopedically Challenged
OBC	Other Backward Classes	VI	Visually Impaired	EXS	Ex-Serviceman

NOTE: - The number of vacancies as also the number of reserved vacancies are provisional and may vary according to the actual requirement of the Bank. The number of vacancies of Office Assistants is likely to increase.

5. **PAY SCALE & EMOLUMENTS:**

POST CODE- 1: Officer Scale-I : Rs. 10000 – 470 / 6 – 12820 – 500 / 3 – 14320 – 560 / 7- 18240.

POST CODE- 2: Office Assistants: Rs. 4410 – 215/3 – 5055 – 335/3 – 6060 – 470/4 – 7940– 500/3 – 9440 – 560/4 – 11680 – 970/1 12650 – 560/1 – 13210

Officer- Scale-I: At present the total starting emoluments are approx Rs. 17526/- per month inclusive of DA & HRA at the current rate.

Office Assistants: At present the total starting emoluments are approx Rs 8624/- per month for graduates inclusive of DA & HRA at the current rate.

NOTE: Other allowances & perquisites will be admissible as per the rules of the Bank.
Pay scales are under revision.

6. **ELIGIBILITY CRITERIA :**

(A) **Nationality / Citizenship:**

A candidate must be a citizen of India and should be a domicile of Uttar Pradesh.

(B) AGE: (As on 01.04.2010)**Post code 1- Officer Scale- I**

Minimum 18 years - Maximum 26 years.

Post code 2 – Office Assistant

Minimum 18 years - Maximum 26 years.

RELAXATION IN UPPER AGE LIMIT :

Sl.	Category	Relaxation by years
1	SC/ST	5 years
2	OBC	3 years
3	Physically challenged- General Category	10 years
4	Physically challenged- SC/ST Category	15 years
5	Physically challenged- OBC Category	13 years
6	Ex-service man/disabled Ex-serviceman	Actual period of service rendered in defence services + 3 years(8 years for disabled ex-serviceman belonging to SC/ST) subject to a maximum 50 years
7	Widows, Divorced women & women judicially separated from their husbands & who are not remarried (subject to max. age limit of 35 years for General, 38 years for OBC & 40 years for SC/ST Candidates)	9 years
8	Persons domiciled in Kashmir Division of Jammu & Kashmir State during the period from 01.01.1980 to 31.12.1989.	5 years

Note:

1. The relaxation in upper age limit is cumulative as per Govt. of India guidelines.
2. An ex-serviceman who has once joined a Government job on civil side after availing of the benefits given to him as an Ex-Serviceman for his re-employment. including a job in the Public Sector Undertaking ceases to enjoy ex-serviceman status for further employment.
3. All persons eligible for age relaxation under 4(B)8 must produce the domicile certificate at the time of interview, from the District Magistrate in the Kashmir Division within whose jurisdiction he/she had ordinarily resided or any other authority designated in this regard by the Govt. of Jammu & Kashmir, to the effect that the candidate had ordinarily been domiciled in the Kashmir Division of the state of Jammu & Kashmir during 1st January 1980 to 31st December 1989.
4. Above relaxations are available only if the candidates fulfill the various conditions prescribed in the Govt. of India orders and instructions in this regard. To claim age relaxation, reserved category candidates should submit a copy of the Caste/Category Certificate.
5. Only an Ex-Service man who stands discharged from Service on or before 24.06.2010 is eligible to apply.

Definition: Physically Challenged Persons (PC) –Definition of Categories of Disabilities:

- (a) An Orthopedically Challenged (OC) person is one suffering from Locomotor Disability or Cerebral Palsy. Persons who suffer from not less than 40% of relevant disability (as certified by a Medical Board appointed by the Central/State Govt.) would be eligible for reservation in services/ posts.
Locomotor Disability means disability of the bones, joints or muscles leading to substantial restriction of the movement of the limbs or any form of cerebral palsy.
Cerebral Palsy means a group of non progressive conditions of a person characterized by abnormal motor control posture resulting from brain insult or injuries occurring in the pre-natal, peri-natal, or infant period of development.
- (b) Deaf & Hearing Impaired (HI): The deaf are those persons in whom the sense of hearing is non-functional for ordinary purposes of life i.e. total loss of hearing in both ears. They do not hear, understand sounds at all even with amplified speech. Hearing impairment means loss of sixty decibels or more in the better ear in the conversational range of frequencies.

- (c) Visually Impaired: (VI) The visually impaired persons are those suffering from blindness or low vision.

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Blindness- refers to a condition where a person suffers from any of the following conditions: (i) total absence of sight (ii) Visual acuity not exceeding 6/60 or 20/200 (Snellen) in the better eye with correcting lenses, (iii) Limitation of the field of vision subtending an angle of 20 degree or worse.

Person with low vision- means a person with impairment of visual functioning even after treatment or standard refractive correction, but who uses or is potentially capable of using vision for the planning or execution of a task with appropriate assistive device.

Use of Scribe :

The visually impaired candidates and candidates whose writing speed is affected by cerebral palsy can use their own scribe at their cost during the written examination. In all such cases where a scribe is used, the following rules will apply:

The candidate will have to arrange his/her own scribe-

- i) at his /her own cost
- ii) The academic qualification of the scribe should be one grade lower than the stipulated eligibility criteria.
- iii) The scribe can be from any academic discipline. The scribe should possess 60% or lesser marks.
- iv) Both the candidates as well as the scribe will have to give a suitable undertaking, confirming that the scribe fulfills all the stipulated eligibility criteria for a scribe as mentioned above. Further, in case, it later transpires that he/she did not fulfill any of the laid down eligibility criteria or suppresses material facts, the candidature of the applicant will stand cancelled, irrespective of the result or the written examination.
- v) Such candidates who use a scribe shall be eligible for extra time of 20 minutes for every hour of the examination.

(C) EDUCATIONAL QUALIFICATION (As On 01.04.2010):

POST CODE -1 OFFICER SCALE-I

- (i) Degree of a recognized university in any discipline or its equivalent.

POST CODE- 2 OFFICE ASSISTANT

- (i) Degree of a recognized university in any discipline or its equivalent OR
- (ii) Pass in Higher Secondary Examination of 10+2+3 pattern/ pre degree or intermediate or any equivalent examination with a minimum of 50% (45% for SC/ST) marks in the aggregate. OR
- (iii) Pass with minimum 60% (55% for SC/ST) marks in aggregate in matriculation / Senior School Certificate (old pattern) or equivalent .

and

For both the posts Code- 1 & 2

- (i) Proficiency in Hindi is essential.
- (ii) Knowledge of English required
- (iii) Preference will be given to candidates with Computer Knowledge.

7. APPLICATION FEE (FOR THE POST 1 & 2) INCLUDING POSTAL CHARGES : (NON- REFUNDABLE)

S.No.	Category	Postage (Rs.)	Application fee	Total (Rs.)
1	SC/ST/PC/EXS	50	--	50
2	OBC/ GEN.	50	250	300

- a) **Payment of Fee:** There are two Challan forms available on our web site www.pbggorakhpur.com for each category, details of which are as follows:

Post Code -01 OFFICER SCALE-I

1. Purvanchal Gramin Bank-01.
2. State Bank of India – 01

Post Code- 02 OFFICE ASSISTANT

1. Purvanchal Gramin Bank-02.
2. State Bank of India – 02

- b) Candidates should download one of the Challan Forms (as applicable to them for the post applied for) from the Bank's website.
- c) After filling up the required information on the form, they should make payment of the fee applicable to them in any branch of either Purvanchal Gramin Bank or State Bank of India and should keep the '**candidate's copy**' of the Challan form having receipt of fees duly acknowledged thereon, with them for producing the same at the time of written test alongwith the latest passport size photograph pasted on the Challan form and signed across by the candidate. Candidates claiming fee concession should also enclose photocopy of the relevant category certificate, alongwith the Challan form.

Important Note: Candidates will not be permitted to appear at the written test without production of this Challan form and Photograph.

- d) The list of our Bank branches alongwith code numbers is available on our Bank's website www.pbggorakhpur.com for information of the candidates.
- e) Application once made will not be allowed to be withdrawn and fees once paid will **NOT** be refunded on any account **nor** can it be held in reserve for any other examination or selection.
- f) **Fees should be paid invariably between 24.05.2010 and 24.06.2010 only. Fees paid before or after the stipulated dates, if any, will not be acknowledged for the purpose of application and will be forfeited.**

8. SELECTION PROCEDURE:

POST CODE- 1 - Officer Scale- 1

The selection will be made on the basis of performance in written test and interview. All the eligible candidates who apply with the requisite fee and whose applications are received in time and who fulfill the eligibility criteria will be called for a written test, which will be of objective type comprising the following:

WRITTEN TEST:

Objective Tests:

Duration: 150 minutes

S.N.	Name of the Test	Medium of Exam	No. of questions	Maximum marks
1	Reasoning ability	English/Hindi	50	50
2	Quantitative Aptitude	English/Hindi	50	50
3	General Awareness	English/Hindi	50	50
4	English Language	English	50	50

The candidates shall be required to qualify in each objective test separately.

Wrong answers given in the objective test will result in negative marks.

Marks obtained in the written test will be reckoned for merit ranking. Accordingly, candidates will be called for interview. Depending upon the number of vacancies only those candidates who ranked sufficiently high in the written test will be called for interview in the ratio of 1:4. Mere eligibility/ pass in the test shall NOT vest any right for being called for interview. The detailed information regarding the written examination will be given in the "Acquaint Yourself Booklet" which will be sent to the candidates along with the call letters for the Written Examination.

Final selection will be on the basis of the ranking accorded, after adding the marks obtained in the written test and interview.

POST CODE- 2 – Office Assistant

The selection of the candidates shall be made on the basis of performance in written test and interview. All the eligible candidates who apply with the requisite fee and whose applications are received in time and who fulfill the eligibility criteria will be called for a written test, which will be of objective type comprising the following:

WRITTEN TEST:**Duration: 150 Minutes.****Objective Test**

S.No.	Objective type tests	Medium of Examination	No. of questions	Max. Marks	Duration
01	Reasoning ability	English/Hindi	50	50	120 minutes
02	Numerical ability	English/Hindi	50	50	
03	Clerical Aptitude	English/Hindi	50	50	
	Total		150	150	
04	English Language	English	50	50	30 minutes

Note (a) The marks obtained in first 3 papers will be reduced to 60% for the purpose of preparing merit list after the written examination.

(b) The test of English language is only a qualifying exam.

Marks obtained in the written test will be reckoned for merit ranking. Accordingly, candidates will be called for interview. Depending upon the number of vacancies only those candidates who ranked sufficiently high in the written test will be called for interview in the ratio of 1:4. Mere eligibility/ pass in the test shall NOT vest any right for being called for interview.

The detailed information regarding the written test will be given in the "Acquaint Yourself Booklet " which will be sent to the candidates along with the call letter for written examination.

Final selection will be on the basis of the ranking accorded, after adding the marks obtained in the written test and interview.

9. TEST DATE AND CENTRES OF EXAMINATION (FOR POST CODE 1 & 2):

The written test is tentatively fixed on the following dates. The exact date will be communicated to the candidates through call letter for the examination.

POST CODE 1 Officer Scale-I DATE OF EXAMINATION: 01.08.2010
POST CODE 2 Office Assistant DATE OF EXAMINATION: 08.08.2010

NAME OF CENTRES AND CENTRE CODES

The written test will be scheduled at the following centres and the address of the venue will be advised in the call letter.

S.No.	Name of the centre	Centre code
1.	Gorakhpur	11
2.	Mahrajganj	12
3.	Deoria	13
4.	Padrauna (Kushinagar)	14
5.	Basti	15
6.	Siddharth Nagar (Naugarh)	16
7.	Sant Kabir Nagar(Khalilabad)	17

NOTE:

(i) **Request for change of Centre of Examination will NOT be entertained.**

(ii) The Bank reserves the right to cancel any of the Centre /or add other Centres, depending on the response, administrative feasibility etc. The Bank also reserves the right to allot the candidate any Centre other than the one he/she has opted for and the right to waive any of the criteria for selection looking at the requirement and exigencies.

10. Candidates will have to produce a hard copy of the application form alongwith the following certificates (photocopy for submission and originals for verification) at the time of interview.:-

1. Secondary School certificate/ School leaving certificates for proof of age.
2. Marks sheet (year wise) showing specifically the subjects studied and certificate/s in support of educational qualification viz. SSLC / HSC / Graduate degree, post graduation degree, professional/research qualification etc.
3. A candidate belonging SC/ST/OBC/PC category should attach a certified copy of the SC/ST/OBC/PC certificates issued by the Competent Authority in the prescribed format as prescribed by Government of India. In case of OBCs, the certificate inter alia must specify that the candidates should not belong to Creamy layer section excluded from the benefits or reservation for other backward class in civil post and services of Government of India, OBC certificate should not be more than one year old as on the date of application.
4. An ex serviceman candidate has to enclose a copy of the discharge certificate, retirement/pension order and documentary proof of rank last held.
5. Candidates serving in Government/Public Sector undertakings (including Banks) should produce no objection certificate from their employer, at the time of interview, in the absence of which their candidature will not be considered.

11. **APPOINTMENT :** For Post Code- 1 & 2 , candidates selected for current vacancies shall be taken into the service in the descending order of merit as per the requirement of the Bank.

12. PROBATION:

POST CODE -1: 02 Years (Shall be extendable by 01 Year)

POST CODE- 2: 01 Year (Shall be extendable by 06 Months)

13. Pre-Examination Training :

It is proposed to impart free Pre- Examination Training to a limited number of candidates belong to SC/ST/Minority/EXS candidates at Gorakhpur tentatively. The Training Centre may also be changed at the discretion of the Bank. An eligible candidate who wishes to avail Pre-Examination Training should fill in the relevant column in the application format. All expenses regarding traveling, boarding, lodging etc. will be borne by the candidate for attending the Pre-Examination Training Programme at the concerned training Centre.

14. HOW TO APPLY:

1. All eligible candidates should apply on-line through the link provided to our website www.pgbgorakhpur.com in the prescribed format from **24.05.2010 to 24.06.2010**. Please note that the last date for submission of on-line application is **24.06.2010**. Candidates should have a valid e-mail ID. This will help him/her in getting call letter/interview advices etc.
2. Candidates should fill up the application available after clicking the link given in the notification.
3. **Branch Code** and **Branch Transaction Journal Number** noted on the Challan form should be correctly filled in the application at appropriate place.
4. Application, after filling up all the mandatory fields and security check box, should be submitted by a click on the "submit" button.
5. **All the mandatory fields (marked with *) should be filled in, otherwise the system will not accept the application.**
6. The Candidates should note/remember the **Registration number and Password** for future reference and use.
7. Please note that the above is the general procedure for applying on-line. No other mode of application or incomplete application will be accepted and in such case, the application will be rejected outright.
8. **Candidate should download a hard copy of the duly filled in Application Form at the time of submission, which they will have to submit at the time of interview.**

15. GENERAL INSTRUCTIONS:

- a) As the applications are to be processed by a computerised system, it is essential that the application is strictly in accordance with the prescribed format, properly and completely filled in.
- b) Before applying, the candidate should ensure that he/she fulfils the eligibility and other norms mentioned in this advertisement. Bank would be free to reject any application at any stage of the recruitment process, if the candidate is found ineligible for the post. The decision of the Bank shall be final in taking decision on qualification and other eligibility norms. No correspondence or personal enquires shall be entertained by the Bank in this behalf.
- c) Application once made will not be allowed to be withdrawn and the fee once paid will not be refunded on any account nor would this fee be held in reserve for any future examination or selection.
- d) A recent passport size photograph should be firmly pasted on the Challan form (Candidates copy) and should be signed across, by the candidate. Five copies **of the same photograph** should be retained for use at the time of written examination and interview. Candidates are advised not to change their appearance till the recruitment process is completed. **Failure to produce the same photograph at the time of written test and interview may lead to disqualification.**
- e) **Most of the branches are in remote rural areas, therefore, only candidate willing to serve anywhere should apply.**
- f) Decision of the Bank in all matters regarding eligibility of the candidate the stages at which such scrutiny or eligibility is to be undertaken, the document to be produced for the purpose of the conduct of examination, interview, selection and any other matter relating to recruitment will be final and binding on the candidate. No correspondence or personal enquiries shall be entertained in this behalf.

- g) Bank, may at its discretion hold re-examination wherever necessary in respect of a centre/ venue/specific post of a candidate(s).
- h) The Bank shall not be responsible for an application being rejected which is based on wrong information provided in any advertisement issued by an unauthorized person/Institution.
- i) **Any request for change of address will NOT be entertained.**
- j) Any resultant dispute arising out of this advertisement shall be subject to the sole Jurisdiction of the courts situated in Gorakhpur.
- k) Bank takes no responsibility for any certificate/remittance sent separately by candidate.
- l) No candidate is permitted to use calculator, Mobiles, pager or any other such instruments during the examination. The candidates will appear for the written examination at the allotted centres at their expenses and risks and the Bank will not be responsible for any injury/loss etc. of any nature.
 - Candidates in their own interest are advised to submit their application on-line well in time before the last date to avoid possible technical snag.
 - Appointment of selected candidates is subjected to his/her being declared medically fit as per the requirement of the Bank. Such appointments will be subject to the Service & Conduct Rules of the Bank.
- m) **Canvassing in any form will be disqualification**

16. Competent Authority for issue of certificate to SC/ST/OBC/PC is as under:

- (a) **For SC/ST/OBC-** District Magistrate / Addl. Distt. Magistrate/ Collector/ Deputy Commissioner / Addl. Dy. Commissioner/ Dy. Collector / First Class Stipendiary Magistrate / Sub- Division Magistrate/ Taluka Magistrate / Executive Magistrate/ Extra Assistant Commissioner/ Chief Presidency Magistrate/ Additional Chief Presidency Magistrate/ Presidency Magistrate/ Revenue Officer not below the rank of Tahsildar/ Sub Divisional Officer of the area where the candidate and/or his / her family normally resides.
In OBC Category the appointment will be provisional and will subject to the community certificate being verified through the proper channel. If the verification reveals that the claim of the candidate to belong to Other Backward Classes or not to belong to creamy layer is false, his/her services will be terminated forthwith without assigning any further reasons and without prejudice to such further action as may be taken under the provisions of Indian Penal Code for production of false certificate. The crucial date for this purpose will be last date of receipt of application.
- (b) **For Physically Challenged-** the Competent Authority to issue Disability Certificate shall be a Medical Board duly constituted by the Central or State Govt. The Central/ State Govt. may constitute Medical Boards consisting of at least 3 members out of which one shall be a specialist in the particular field for assessing loco motor/ cerebral/visual/ hearing disability as the case may be.

17. Action Against Candidates Found Guilty of Misconduct:

Candidates are advised in their own interest that they should not furnish any particulars that are false, tampered, fabricated and should not suppress any material information while filling up the application form. At the time of written examination/ interview, if a candidate is (or has been) found guilty of –

- (i) using unfair means during the examination or (ii) impersonating or procuring impersonation by any person or

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- (ii) misbehaving in the examination hall or taking away the question booklet(or any part thereof) / answer sheet from the examination hall or
- (iii) resorting to any irregular or improper means in connection with his/her candidature for selection or
- (iv) obtaining support for his /her candidature by unfair means, such a candidate may, in addition to rendering himself /herself liable to criminal prosecution, be liable:
- (a) To be disqualified from the examination for which he/she is a candidate.
- (b) To be debarred either permanently or for a specified period from any examination or recruitment conducted by Purvanchal Gramin Bank.
- (c) For termination of service, if he /she has already joined the Bank.

The Bank would be analyzing the responses of a candidate with other candidates to detect patterns of similarity. If as per the laid down procedure, it is suspected that the responses have been shared and scores obtained are not genuine/ valid, the bank reserves right to cancel his/her candidature.

18. LAST DATE FOR RECEIPT OF APPLICATIONS: POST CODE-1 & 2

Applications complete in all respects should be submitted on-line on or after 24.05.2010 but in all cases on or before 24.06.2010.

19. CALL LETTERS FOR WRITTEN EXAMINATION: POST CODE-1 & 2

All eligible candidates will be issued call letters at the correspondence address given by the candidates in their application form, which will be sent by post. An eligible candidates who do not receive the call letter by (i) 25.07.2010 for Post Code-1 "Officer Scale-I" and (ii) 01.08.2010 for Post Code-2 "Office Assistant" should contact at the following address with details of his/her name, address, original copy of the Challan form for the fee deposited alongwith a photograph pasted thereon, for obtaining duplicate call letters. Duplicate call letters will be issued between 10.30 A.M. to 2.30 P.M. as per the following schedule:-

Post Code-1 Officer Scale-I from 26.07.2010 to 30.07.2010

Post Code-2 Office Assistant from 02.08.2010 to 06.08.2010

For Duplicate Call Letters candidates may contact , as per above schedule, at the following address:-

Centre	The Complete Address with Phone No. & Fax No.
GORAKHPUR	1 GENERAL MANAGER (ADMINISTRATION) PURVANCHAL GRAMIN BANK. HEAD OFFICE, MOHADDIPUR, GORAKHPUR -273008 Phone No. 0551- 2203329 Fax No. 0551- 2205258
	2 MANAGER (DIRECT RECRUITMENT & PROMOTIONS), PURVANCHAL GRAMIN BANK. HEAD OFFICE, MOHADDIPUR, GORAKHPUR -273008 Phone No. 0551- 2205579 Fax No. 0551- 2205258

20. This advertisement along with the application format is displayed in the Bank's website: www.pbggorakhpur.com.

PLACE: GORAKHPUR

CHAIRMAN

DATE: 21.05.2010